

Churchill Parish Council



Minutes of the Annual Parish Council Meeting on 9th May 2023

Present: Councillors J Bush, D Johnson, J Murray, R Jeacocke, M Simpson, R Baker and J Ronicle.
Parish Clerk S Diaz and one member of the public.

Public Questions-one residents discussed the grass keep behind the burial ground and fencing.

- 23/FC5A To elect a Chairman and receive their declaration of office.
It was resolved to elect Councillor Jackie Bush as Chairman and she signed the declaration of office.
- 23/FC5B To elect a Vice Chairman and receive their declaration of office.
It was resolved to elect Councillor David Johnson as Vice Chairman and he signed the declaration of office.
- 23/FC5C To receive the declaration of office from all other Councillors.
All remaining Councillors signed their declaration of office.
- 23/FC5D To receive any apologies of non-attendance
Councillor M Baker and B Wilkinson sent his apologies.
- 23/FC5E To receive any declarations of interest on agenda items.
Councillor J Murray declared an interest in item 23/FC5U.
- 23/FC5F To confirm and sign the minutes of the Parish Council meeting held on 17th April 2023.
It was resolved to approve the minutes of the Parish Council meeting held on 17th April 2023.
- 23/FC5G North Somerset Council Matters
As the new District Councillors do not take office until 23.5.23 re-elected Councillor Keating was unable to attend.
- 23/FC5H To receive and approve the accounts for year ending 31st March 2023.
It was resolved to approve the accounts for year ending 31st March 2023.
- 23/FC5I To approve the Councils reserves for 2023-24.
It was resolved to approve the Councils reserves for 2023-24.

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- 23/FC5J To approve the Council’s Asset Register for 2023-24.
It was resolved to approve the Councils Asset Register for 2023-24.
- 23/FC5K To approve the bank signatories for 2023-24.
It was resolved that Councillors J Bush, D Johnson, R Baker, M Simpson and J Murray remain as bank signatories for 2023-24. Councillor J Ronicle will also be added as a signatory.
- 23/FC5L To receive the Internal Auditor’s report.
The Internal Auditors report was noted.
- 23/FC5M To agree and sign section 1 of the AGAR Annual Return for 2022-23.
It was resolved to agree and sign section 1 of the AGAR Annual Return for 2022-23.
- 23/FC5N To agree and sign section 2 of the AGAR Annual Return for 2022-23.
It was resolved to agree and sign section 2 of the AGAR Annual Return for 2022-23.
- 23/FC5O To note the appointment of BDO as External Auditor for 23-26 and note there are no conflicts of interest.
The Parish Council noted the appointment of BDO as External Auditor for 23-26 and that there were no conflicts of interest.
- 23/FC5P To consider members for the following committees: Finance and Personnel, Leisure, and Open Spaces and Allotments
It was resolved that the Finance Committee members are Councillors R Baker, J Bush, J Murray, D Johnson, M Simpson and J Ronicle. Leisure Committee members are J Bush, J Ronicle, J Murray, M Simpson and R Baker. Open Spaces and Allotments members are J Bush, D Johnson, R Jeacocke, B Wilkinson and M Baker.
- 23/FC5Q To note the Internal Auditor for 2023-26.
It was agreed to reappoint Bridget Bowen as Internal Auditor for 2023-26.
- 23/FC5R To receive and authorise the payments for May 2023 and the VAT return for 2022-23 £9720.89.
It was resolved to approve the payments for May 2023 and VAT return for 2022-23 of £9720.89.
Payments May 2023

D DEBITS: -			REF	Cllr Bank Signatory 1	Cllr Bank Signatory 2
NEST	Pension contributions for May 2023	£160.08	DD		
EE	Clerk Telephone Taken 23 rd of each month	£23.99	DD		
BT	Internet – Community Club Taken on 17 th of each month	£52.46	DD		
Water 2 Business	Taken 2 nd of each month-	£28.00	DD		

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	allotment water				
EDF Electricity	CC Electricity	£350.00	DD		
EDF Gas	CC Gas	£51.00	DD		
WAVE Water	Community Club water/sewerage Jan to April 2023	£1195.75	DD		
-TO PAY:-					
Staff	Salaries	£2225.68	BACS		
HMRC	PAYE	£631.14	BACS		
Bridget C Bowen	Internal Audit	£200.00	BACS		
VSA Cleaning	Community Hall Cleaning	£120.00	BACS		
Market Kitchen	Annual Parish Meeting buffet	£50.00	BACS		
Becky Walsh Courses	Marketing & Communications	£500.00	BACS		
S Diaz (Clerk)	Expenses (printing, mileage, Microsoft subscription, tea and tech)	£162.54	BACS		
M Miles	Jeyes fluid	£14.99	BACS		
J Bush	Chairmans expenses and Annual Parish Meeting	£61.85	BACS		
Vision ICT	Email hosting	£237.60	BACS		
St Andrews Press	May Newsletters	£64.00	BACS		
West Country Groundcare	April grass cutting	£680.00	BACS		
Local Government Pension Scheme	Pension	£601.37	BACS		
Rapide	Black sacks	£57.48	BACS		
Equals card	Transfer for payment for online purchases	£200.00	BACS		
Clarke Willmott	Land registry charge	£3.60	BACS		
Pro Handyman	Allotment work	£80.00	BACS		
IRH Electrical	Installation of CCTV at community club	£360.00	BACS		
	Monitor	£30.00			
	Repair to floodlight in car park	£105.00			
TOTAL	TOTAL PAYMENTS May 2023	£ 8156.53			

Payment to LE Dingley for call out to repair toilet at Community Club £168.
Transfer £80000 of ear marked funds to new Arbutnoth Lathum account.

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23/FC5S To consider the following planning applications. Please note that Applications received after this Agenda is published may be considered if comments are needed before the next meeting.

23/P/0783/TRCA	<p>Old Farm Churchill Green Churchill North Somerset BS25 5QL</p> <p>Row of small trees with several >7cm in diameter. Some are dead and one is leaning over the adjoining road, Churchill Green. We would like to clear away all the trees and shrubs and build a wall to match the perimeter wall at the front of the Old Farm property and the neighbouring property Arben Bloom. The wall would be built in the same stone and to the same style as the other walls.</p> <p>Churchill Parish Council support this application.</p>
23/P/0742/LDE	<p>Dinghurst Stud Land To The South Of Dinghurst Road Churchill North Somerset</p> <p>Certificate of lawfulness for the existing use of a stable building as a residential dwelling on land adjoining Wenlock House at Dinghurst Stud, Dinghurst Road, Churchill BS25 5PN.</p> <p>Churchill Parish Council object to the certificate of lawfulness. It appears as a backdoor application. The owners bought it as a business for equestrian use in 2016 but have been living in the building since 2018. Planning permission was granted for 4 loose horse boxes when purchased. Planning permission was obtained for mixed use agricultural/equestrian building by 2021, but no application for a dwelling.</p> <p>This should be a retrospective planning application as they started to convert the building by their own admission from stables to a dwelling without planning permission or building regulations.</p>

23/FC5T To consider the proposal to Crest Nicholson regarding the parcel of land on Pudding Pie Lane.

It was resolved to send a letter to Crest Nicholson to ask for an appropriate contribution toward a MUGA as the parcel of land on Pudding Pie will not be gifted to the parish for recreational use as previously outlined in the planning application process.

23/FC5U To consider the grass keep and fencing installation on the land behind the burial ground.

It was resolved to agree to a joint agreement with A Murray for the grass keep, the charge will be £80 per year for 10 years. The Parish Council will pay to fence the land behind the burial ground, up to £600 and A Murray will install it.

23/FC5V To receive the clerks report.

The report was circulated prior to the meeting.

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- 23/FC5W To consider the grant application from the Minibus Society.
It was resolved to approve the grant application from the Minibus Society.
- 23/FC5X To consider the quote to add another disabled parking bay outside of the community club.
It was agreed to consider adding another bay in the future when further improvements are added to the parking at the community club and will be included at that time when it will be more cost effective.
- 23/FC5Y To receive matters for information
Councillor Johnson recommended the Council attend the pre-inquiry for the Banwell Bypass and the clerk will register attendance for 23.5.23 and 23.5.23.
Councillor Murray advised that CALRAG would seek legal guidance regarding the Banwell Bypass.
Councillor Ronicle reported vehicles continue to speed through Blackmoor and Langford Road and he has received complaints from local residents. The Council can add 20mph zones in the parish but will be expected to pay for the work carried out. Costs will be provided by North Somerset Council in due course.
Councillor Bush asked for a grant donation for transport a class of year 3 children who have successfully progressed to the regional finals of a dance competition in Oxford. The whole class participated at the local event in Bath and their theme was climate change and the environment.
The class are fund raising and approaching local businesses for support to cover the costs of transport for the children to attend which is in excess of £1000. The Parish Council agreed that a grant of £250 would be granted and due to the event taking place on 8th June will ratify their decision at the next Parish Council meeting on 12th June.
Councillor Simpson asked the clerk to follow up the tree quote to reduce the cherry trees at the Hand structure near the traffic lights.

The next Parish Council meeting will be 12th June 2023 at 7.30pm
End of minutes