

Churchill Parish Council



Minutes of the Open Spaces and Allotments Committee Meeting on 4th June 2024

Present: B Wilkinson, J Bush, M Baker, R Jeacocke, two tenants from the allotment and parish clerk S Diaz.

- 24/OSA6A To elect a chairman
It was resolved to elect Bill Wilkinson as chairman of the committee.
- 24/OSA6B To receive any apologies of non-attendance
Councillor D Johnson did not attend.
- 24/OSA6C To receive any declarations of interest on agenda items.
There were no declarations of interest
- 24/OSA6D To confirm and sign the minutes of the meeting held on 22nd January 2024.
It was resolved to confirm and sign the minutes of the meeting held on 22nd
January 2024.
- 24/OSA6E Allotments-Update on Budget v Spend.
The budget V spend was on target for the quarter.
- 24/OSA6F To review the allotment fees.
This item was removed from the agenda.
- 24/OSA6G To consider amendments to the tenancy agreement leaving plots.

It was resolved that the following additions would be added to the tenancy agreement for plot holders taking over plots from July:

When an allotment is let, new tenants need to pay a £50 deposit which will be returned when they eventually vacate the plot and leave it in good condition. When leaving the plot please weed kill and cover it ready for the next tenant. If the condition is poor and these conditions have not been met, then they will forfeit their deposit.

Vacant plots will be let on a first come first served basis and priority will be given to applicants living in the Parish of Churchill and Langford. Any plots available may be then let to non-residents of the Churchill and Langford Parish at the discretion of the Parish Council Clerk and chairman of the Open Spaces and Allotments chairman.

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Any person wishing to relinquish the plot shall give notice to the Parish Council clerk of 28 days and no compensation will be made for unused rental period. The Parish Council reserves the right to make a charge for any clearance works needed to enable the plot to be re-let at the termination of any tenancy period.

- 24/OSA6H Allotment matters for information.
Tenants present at the meeting asked if plot holders could take home the rubbish on their plot including compost. Some tenants have put grass cuttings in the hedge, a wheelbarrow has been left in the car park area. The clerk will email tenants to advise all items to be taken home, additional clearance of items paid by the Parish Council will be invoiced to plot holders. North Somerset Council cut the hedges on the outside of the allotment, due to their financial restrictions any tidying up will not be carried out. Tenants are asked to help if areas are overgrown for example at the gate. A lighter strimmer has been requested and the clerk will replace the strimmer in the next 2 weeks. Tenants are advised to remove weeds in patches and cover to prevent their regrowth. Round up weed killer is suitable to use. The clerk will ask the community payback team to clear the nettles in the community space in field one.
Other than the weeds on some plots the allotments look well maintained.
- 24/OSA6I Open spaces bus shelters
The bus shelter in touts needs clearing of rubbish. The Clerk will ask the parish orderly to complete this as soon as possible. The shelters will be painted by the community payback team.
- 234OSA6J Open spaces -Budget v Spend.
The open spaces budget is on track for this quarter.
- 24/OSA6K Open spaces-matters for information
The committee agreed to ask the art department at the academy to design a sign for the side of the bus shelter to say 'beware of pedestrians.'

Next meeting Monday 23rd September 2024

End of minutes