



# Churchill Parish Council

## Grant Award Policy

1. The Parish Council will set aside a sum of money each year in its budget to give as grants to organisations working for the benefit of the residents of the Parish.
2. Applicants must demonstrate within the application the extent to which residents of the Parish will benefit.
3. Information about the grants will be on the website and on the noticeboards each February.
4. Applications may be received from 1<sup>st</sup> April until 31<sup>st</sup> January the following year.
5. Applicants must complete the form below.
6. Applicants may be asked to meet Parish Councillors to discuss the application.
7. Applications will be considered at the Parish Council meeting after they have been received.
8. The Parish Council reserve the right to verify the details on the application form.
9. Monies granted will be given to the organisation in the form of a Parish Council cheque.
10. The Parish Council reserves the right to check that any monies given have been spent on the activity for which they were requested.
11. Applications must be accompanied by a copy of the organisation's most recent accounts, and of its latest bank statement.
12. An organisation which has not previously applied to the Parish Council must submit a copy of its constitution.

13. Grant recipients should submit a report after 31 March showing how the funding has been used. Grant recipients are encouraged to attend the Annual Parish Meeting (normally March or April) and mount a display or make a presentation.
14. Applicants must set out any other funding they have been awarded or have applied for. Where the Parish Council is being asked to be the sole funder the applicant must explain the reason for this.
15. The Council reserve the right to exercise discretion in the interpretation and practice of this policy.

### Grant Application Form

Name/Organisation.....

Address.....

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Amount required.....

Have other organisations been approached for funding this project/organisations work

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Brief description of reason for request including stating clearly how the grant will benefit residents within the Parish. (Continue on a separate sheet if necessary)

Churchill Parish Council  
Reviewed 8th September 2025

Please return this form & other requested information to Mrs S Diaz, Clerk of the Council, 17 Sealey Close, Draycott, Cheddar, BS27 3UA  
Email – [clerk@churchillpc.org.uk](mailto:clerk@churchillpc.org.uk)

End of policy.