Churchill Parish Council

Minutes of the Parish Council Meeting on 13th December 2021

Present: Councillors J Bush, J Murray, D Johnson, B Wilkinson, R Brafield, M Simpson, J Ronicle, R Jeacocke.
Members of the public attended to express their concerns of the location of the proposed School on Ladymead Lane and the implications on wildlife and biodiversity in the area.

21-22/FC12A To receive any apologies of non-attendance
Councillors K Croker, R Baker and Unitary Councillor P Keating sent their apologies.

21-22/FC12B To receive any declarations of interest on agenda items.
There were no declarations of interest.

21-22/FC12C To confirm and sign the minutes of the meeting held on 8th November 2021.
It was resolved to approve the minutes of the Parish Council Meeting held on 8th November 2021 and were signed as an accurate record.

21-22/FC12D North Somerset Council Matters
A report was circulated prior to the meeting.
The meeting was closed at 8.11pm and reopened at 8.32pm to discuss the draft lease with a representative from the Cricket Club.

21-22/FC12E To consider the draft lease agreement with the Cricket Club.
It was agreed that Councillors J Bush, R Brafield, J Ronicle and K Croker would form a working group to discuss Heads of Terms on 12.1.22. with members of the Cricket Group working group.

21-22/FC12F To consider the Banwell Bypass
Councillor D Johnson provided a report on the meeting in November with North Somerset Council and members of the Parish. The Council agreed to send a letter to North Somerset Council Banwell Bypass team stating the concerns raised from the meeting. A meeting with Councillor Ronicle and the Neighbourhood Traffic & Road Safety Engineering Manager will be requested to discuss the concerns.

21-22/FC12G To consider a Vice Chairman of the Parish Council.
It was resolved that Councillor David Johnson would be Vice Chairman of the Parish Council.

Churchill Parish Council

21-22/FC12H To approve the Freedom of Information Policy.
It was resolved to approve the Freedom of information Policy.

21-22/FC12I To consider the funding application/provision of tea and tech at the Community Hall.
It was resolved that the Parish Council would request funding for 4-6 tablets from the West of England Rural Network for a tea and Tech community group at the Community Hall.

21-22/FC12J To consider purchasing a vehicle data logging device and the recent update from North Somerset Council regarding Ladymead Lane and a speed reader suggestion for 7 days at a cost of £250.00.
It was resolved to purchase a vehicle data logging device that can be used in various areas of the Parish and not to rent one from North Somerset Council for 7 days.

21-22/FC12K To consider areas for local groups to advertise events.
It was agreed that Churchill and Langford local groups can promote and advertise events on the information board at the traffic lights and the brown panels by the hand at the lights in Churchill.

21-22/FC12L To receive and authorise the payments for December 2021 (schedule to follow).

Finance Schedule prepared by M Dolton -RFO

- Balances at 08.12.2021:
- Acc1(CIL)= £59,840.67
- Acc2(Current)= £126536.59 (NOTE: ACCOUNT 2: £30,700 OF which is restricted, £36,000 of which is earmarked reserves: therefore, available revenue to 31.03.22 = £59836)
- Acc3 (Unused)= £0
- Income: £333.69 (Parish Orderly Grant from North Somerset Council).

Payments	**Detail**	**£**	**REF**
NEST (DD)	Pension Contributions	**£ 144.90**	**DD**
EE (DD)	Clerk Telephone	**£ 28.28**	**DD**
W-super-Mare Town Council	Emptying dog waste bins (contract monthly payment – Para 6 Fin Regs)	**£ 345.60**	**BACS-already paid**
Staff	Salaries (Includes PAYE refund to one employee)	**£ 2962.28**	**BACS**
(HMRC	PAYE	**£ 169.45**	**BACS**
Weston-super-Mare Town Council	Emptying dog waste bins	**£ 345.60**	**BACS**
P Kiss Cleaning	Cleaning Community Club	**£ 120.00**	**BACS**
EDF Energy Electric	Electric Bill Community Club	**£ 84.02**	**BACS**
EDF Energy Gas	Gas Bill Community Club	**£ 85.05**	**BACS**
GB Sports & Leisure	Play Area Inspection	**£ 90.00**	**BACS**
West Country Groundcare	Grass Cutting Contract, payment 3 of 4	**£ 1,686.00**	**BACS**
B Bowen Accountant	Independent Internal Audit	**£ 260.00**	**BACS**

Vision ICT Ltd	Training (Communication Assistant)	**£ 126.00**	**BACS**
B Walsh Courses	Training & System (Communication Assistant)	**£ 560.00**	**BACS**
S Diaz (Clerk)	Expenses (equipment for sign, mileage)	**£ 53.09**	**BACS**
M Miles (Parish Orderly)	Expenses (Flower Bulbs and paint)	**£ 100.41**	**BACS**
Cllr J Bush	Chairpersons expenses (leaving - staff member)	**£ 102.74**	**BACS**
S Dibble	Paint for Telephone Kiosk	**£ 60.60**	**BACS**
TOTAL	**TOTAL PAYMENTS DECEMBER 2021 =**	**£ 6,978.38**	

It was resolved to approve the payments.

21-22/FC12M To consider the following planning applications.

Planning application number	Location	Proposal
21/P/3019/FUH	18 Ladymead Lane Langford North Somerset BS40 5EG	First Floor extension It was resolved to support this application. The Parish Council is supportive of energy efficiency and requests that options to improve domestic energy efficiency (eg insulation, sustainable energy sources) are considered.
21/P/3025/FUL	Churchill Academy And Sixth Form Centre Churchill Green Churchill BS25 5QN	Construction of new single storey multiple classroom building following demolition of existing temporary buildings. It was resolved to support this application. The Parish Council is supportive of energy efficiency and requests that options to improve domestic energy efficiency (eg insulation, sustainable energy sources) are considered.
21/P3245/FUH	17 Hillmead Langford BS40 5HA	Proposed erection of a single-story rear extension to the southwest elevation of the existing property. It was resolved to support this application. The Parish Council is supportive of energy efficiency and requests that options to improve domestic energy efficiency (eg insulation, sustainable energy sources) are considered.
21/P/3278/FUH	54 Broadoak Road Langford BS40 5HB	Proposed first side extension above existing garage, and two storey rear extension. It was resolved to support this application. The Parish Council is supportive of energy efficiency and requests that options to improve domestic energy efficiency (eg insulation, sustainable energy sources) are considered. considered?

21-22/FC12N To consider Churchill Parish Council's Green Charter.

It was resolved to adopt Churchill Parish Council's Green Charter.

21-22/FC12O To adopt the Reserves Policy.
It was resolved to adopt the Reserves Policy.

21-22/FC12P To receive a report from the Finance & Personnel Committee.
The Finance & Personnel Committee have appointed the Clerk Sally Diaz as the Responsible Finance Officer for the Council and this appointment will begin on 1.2.22. At that time the accounting system will be changed to Scribe and payroll outsourced to PATA Payroll Services. Additional savings accounts will be set up and funds transferred in line with financial regulations. The Finance and Personnel Committee will meet every 3 months and the Terms of reference will be considered at the next Finance meeting following the budget meeting in January 2022. The Council noted and agreed the decisions made by the Finance Committee.

21-22/FC12Q To receive the clerks report
A report was sent prior to the meeting.

21-22/FC12R To receive matters for information
Councillor Ronicle asked for a response to Crest Nicholson regarding the plot of land on Pudding Pie Lane and their obligation for D1/D2 use and to ask North Somerset Council Planning Enforcement how they will enforce this application.
Councillor Jeacocke advised that the floor level was higher than stated on planning application 19/P/3091/OUT and 20/P/3138/RM together with removal of condition 5 in 21/P/1306/FUL - refused 30 June) adjacent to Eastlands.
and there are pipes labelled for a potential further development…. The clerk will advise planning enforcement at North Somerset Council.
Councillor Murray reported concerns from residents regarding the lack of dog bins on Front Street and the amount of waste being left in the area. New dog bins will be purchased and locations for additional bins will be discussed at the next Parish Council meeting. The clerk will ask the Communications Officer to put an article on social media and in the newsletter relating to dog waste bags being left on footpaths and roads or on bushes for others to remove. Residents are asked not to put dog waste or bags containing dog waste into ordinary litter bins. Litter can often be recycled, but not if there are bags of dog waste also in the bin.

The next Parish Council meeting will be Monday 17th January 2022 at 7.30pm